

Minutes of the Combined Health & Human Services Board & Committee

Thursday, May 15, 2014

Chairs Yerke and Vitale called the meeting to order at 1:00 p.m.

Committee Members Present: Supervisors Gilbert Yerke, Duane Paulson, Jeremy Walz, Janel Brandtjen, Christine Howard, Tom Schellinger, and Bill Zaborowski.

Board Members Present: Citizen Members Joe Vitale, Lori Cronin, Dr. Steven Kulick, and Sarah Justin, and Supervisors Janel Brandtjen and Bill Zaborowski. **Absent:** Citizen Member Michael O'Brien and Supervisor Jim Batzko.

Also Present: Legislative Policy Advisor Sarah Spaeth, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Lad Lake Director of Residential Services Jeff Pease, Lad Lake CFO Mark DeVillers, Lad Lake CEO Dan Magnuson, Accounting Services Coordinator Cynthia Lilley, Children & Family Services Manager Lisa Roberts, Aging & Disability Resource Center (ADRC) Manager Luann Page, ADRC Coordinator Mary Smith, Senior Financial Analyst Clara Daniels, Administration Director Norm Cummings, Budget Specialist Bill Duckwitz, Adolescent & Family Services Manager Peter Slesar, and Juvenile Services Coordinator Mike Sturdevant.

Committee Agenda Items

Committee Welcome and Opening Remarks by Chair (committee)

Yerke asked committee and board members to introduce themselves. He asked committee members to be respectful of the opinions and comments of others. This committee is where information is provided and questions addressed so committee members can be prepared for discussion on the County Board floor. It is important discussions are limited to those items listed on each agenda. Meetings will be scheduled at other locations on occasion for tours and educational purposes.

Advisory Committee Reports

Yerke advised the Community Development Block Grant (CDBG) Board is currently reviewing applications and 2015 funding recommendations will be made in June.

Schedule Next Meeting Date

- June 12

State Legislative Update

Spaeth noted the legislature is in recess until 2015 although study committees may be assigned in the interim.

Board Agenda Items

Approve Minutes of 4-24-14

MOTION: Zaborowski moved, second by Brandtjen to approve the minutes of April 24. Motion carried 6-0.

Advisory Committee Reports

Zaborowski said the ADRC Board recently held a very nice dinner at the Country Springs Hotel to honor Waukesha County volunteers. Vitale said the Children & Family Services Advisory Committee (CAFSAC) met this morning and they heard reports on the 211 program, the drug affected infants workgroup, and the Coordinated Services Team. Vitale advised the Community Health Improvement Plan (CHIP) Steering Committee met yesterday. There has been an excellent response and improved collaboration and communication among agencies. The CHIP Committee approved the 45-page CHIP plan and process. Vitale, reporting for Cronin, said the Public Health Advisory Committee discussed Public Health infrastructure, Middle East Respiratory Syndrome (MERS), and CHIP.

Announcements

Vitale welcomed new and veteran board members. He advised of the following correspondence/information: Footsteps Forward newsletter, a second MERS case was confirmed in Florida, and Governor Walker signed seven bills into law on opiate/heroin addiction although no funding was attached. Vitale noted that he attended a drug awareness presentation yesterday and the speaker was a Muskego police detective. Robertson said he attended the Wisconsin Counties Human Services Association (WCHSA) conference. Waukesha County has one of the highest overdose rates in the state and many young people do not understand what they are taking as purity levels have increased and it is being mixed with toxic substances such as rat poison, Ajax, etc.

Committee/Board Agenda Items

Nomination and Election of Vice Chair and Secretary (committee)

MOTION: Brandtjen moved, second by Schellinger to elect Duane Paulson as Vice Chair of the Health & Human Services Committee. Motion carried 7-0.

MOTION: Schellinger moved, second by Zaborowski to elect Janel Brandtjen as Secretary of the Health & Human Services Committee. Motion carried 7-0.

Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances (committee)

Spaeth said the role of the County Board is to set County policy by approving ordinances and resolutions, budgets, and plans. When setting policy it is important to remember the overall mission of the County and long-term vision and think strategically. She referred the Committee's duties and responsibilities as written in the County Code and noted this committee has oversight of the Health & Human Services Department. She asked supervisors to be respectful of fellow supervisors, ask probing questions, and be diligent when looking at issues. Supervisors need to be able to explain to their constituents why the committee and the County Board took the actions they did. It is important to follow the open meetings law and stay on the agenda. All meetings are recorded and these recordings are available to the public/press. Spaeth asked committee members to contact Mary Pedersen in the County Board Office if they will be absent or late. Also, if you have questions, please raise your hand and wait for the Chair to call on you.

Educational Overview of the Health & Human Services Department (combined)

Robertson referred to his handout and highlighted the following services and divisions within the Department: Information and Referral, Intake and Assessment Services, Mental Health Services, Criminal Justice Collaborating Council (CJCC), Veterans' Services, ADRC, Adult Protective Services (APS), Child and Family Services, Medicaid Home & Community Waiver Program, Family Support Program, Birth to Three Program, Adolescent and Family Services, Intake and

Support Services, Economic Support Services, and the Public Health Division. Robertson noted that more detailed presentations will be provided at future meetings by division managers.

Ordinance 169-O-020: Modify The 2014 Health And Human Services Budget To Accept Additional Revenue And Expenditures Related To The Children With Special Needs Program And Create Two Positions (committee)

Lilley and Roberts discussed this ordinance which authorizes the department to accept and appropriate \$1,536,925 of additional State funding for the Children with Special Needs Program to serve additional children with long term support needs. A portion of this increase (\$688,390) will continue in future years to fund new children on the caseload. The remaining \$845,535 is short-term funding for two years to fund new children on the waitlist and children who will age out of the system when funding ends.

In order to manage the increased caseload (46 long-term and 19 short-term), staff has determined that additional positions are necessary. This ordinance authorizes the creation of two full-time equivalent (FTE) Social Worker positions with an effective date of July 1, 2014. The positions are projected to generate approximately \$9,858 of revenue from billable hours in 2014 once the personnel are trained. The ordinance appropriates fee revenues of \$9,858 and State Stop Gap funding of \$65,492. This will fund personnel costs for the period of July through December 2014 (\$68,890), computer equipment and mileage costs (\$5,740), and telephone charges (\$720). These are sunset positions and they will be reduced or terminated as funding is reduced or terminated.

The full-year cost impact of the positions is \$124,100. The Department will manage the 2015 projected year budget impact within base budget resources including unfunding and/or abolishing the position(s) as necessary. The two positions are projected to generate approximately \$78,900 per year in client service coordination billable hours.

Brandtjen asked what types of services are offered. Roberts said the waiver funding provides support and services for chronically disabled children to keep them in their home and in their communities. This includes in-home services, respite support, and funding for disability related items and needs for families including ramps, home modifications, chair lifts, etc.

MOTION: Zaborowski moved, second by Brandtjen to approve Ordinance 169-O-020. Motion carried 7-0.

Ordinance 169-O-019: Accept Wisconsin Department Of Health Services Dementia Grant Funding And Modify The 2014 Health And Human Services Aging And Disability Resource Center Division Budget (committee)

Smith and Page discussed this ordinance which authorizes the Department to accept \$53,335 of State dementia grant funding for 2014 and \$80,000 for 2015. An annual grant award of \$80,000 was awarded for calendar years 2014 and 2015. A prorated amount of \$53,335 is available for the period of May 1, 2014 to December 31, 2014. The full funding award of \$80,000 is expected in 2015 and is planned to be appropriated as part of the 2015 budget process. The 2014 grant appropriation will include \$43,400 for a contracted Dementia Care Specialist, \$1,500 for material costs, \$3,675 for travel and training costs, and \$4,760 for interdepartmental charges (computer, telephone and other indirect costs).

Smith said Dementia Care Specialists work in the community with education and outreach. They train current ADRC staff on early dementias and mild cognitive impairment screenings to begin treatment and education. As individuals receive end-stage dementias, there are challenging behaviors and there are very few facilities that will take them. The goal of the program is to diagnose individuals early and work with the families and caregivers to manage these behaviors

early on so they can stay living in their homes. Smith said this is a new concept and the worker will be trained using two evidence based prevention programs which Smith discussed further. To answer Paulson's question, Page said there will be no tax levy impact in 2014 or 2015. Brandtjen asked if these are sunset positions whereby Page said yes.

MOTION: Schellinger moved, second by Zaborowski to approve Ordinance 169-O-019. Motion carried 7-0.

Ordinance 169-O-018: Reauthorize The Use Of The Secure And Non-secure Detention Facilities For The Short-Term Detention Of Juveniles (committee)

Slesar discussed this ordinance which reauthorizes the Department to continue use of a 72-hour hold option at the Juvenile Center to detain youth adjudged delinquent without the need for an additional court hearing. The 72-hour hold is limited to being used as a consequence of violating terms of a dispositional order. The use of the 72-hour hold option was originally authorized through enrolled ordinance 158-O-129 in 2004 which included a sunset provision and has been reauthorized for consecutive two-year periods through June 30, 2014. This ordinance reauthorizes the 72-hour hold option and continues the sunset provision for an additional 24 months to June 30, 2016.

Placements in the Juvenile Center under the 72-hour hold provision have been funded within the existing Juvenile Center program budget. The concern that this policy may result in overcrowding at the Juvenile Center has not been experienced in the last two years. Staff indicates that in the last two years, the 72-hour hold option was only applied in secure detention ten times for 27 days in 2012 and seven times for 17 days in 2013 for Waukesha County youth. All were males with the exception of one female held at Washington County for two days in 2012. Staff anticipates that estimated costs associated with the 72-hour hold policy will be low and continue to be absorbed within the Department's existing and future budget appropriations.

Schellinger asked why have a two-year sunset provision that needs reauthorization? The County Board has never voted against this and it hasn't been used often. Slesar said part of the reason is that it does not get overused and ensure that it is being used appropriately in the event there are concerns raised by constituents. To answer Schellinger's question, Slesar said if it was not being used properly the committee would be informed. Cummings noted the County Executive wants this two-year provision in place and it is good to review it every two years.

MOTION: Paulson moved, second by Brandtjen to approve Ordinance 169-O-018. Motion carried 7-0.

Discussion of Juvenile Center Boys and Girls Non-Secure Services (combined)

Robertson distributed copies of "Timeline of Events – Shelter Care Services" (January 2012 through April 2014) which he explained as outlined. Robertson explained the County's juvenile non-secure services in detail for new supervisors.

Brandtjen was concerned that these are juveniles who would be one-on-one with Lad Lake drivers to and from the Juvenile Center/Lad Lake. Robertson said the Sheriff's Department would transfer kids to Lad Lake and Lad Lake would transfer kids back to the County and to and from their schools. Brandtjen stated that the County will be open to liability. Paulson said Lad Lake is a licensed provider who follows State requirements and they are certified to drive kids. Pease added that they are licensed as a residential care center. Pease said on a case-by-case basis either one or two Lad Lake staff members will be in the vehicle. Slesar said he would have no

reservations allowing Lad Lake to make that determination. To answer Brandtjen's question, Pease said they are not bonded but they do have a high level of insurance.

Cummings distributed copies of "Projected Cost Savings form Using Lad Lake to Provide Contracted Shelter Care Services." The estimated savings for 2015 is \$130,000. Yerke asked about additional social worker time due to extended travel. Robertson said they are traveling a lot already so the impact will be minimal. Robertson noted these are temporary short-term placements. To address Yerke's question, Slesar said he would talk to the school district about continuing their current level of service for children in secure at the Juvenile Center. Brandtjen also had concerns about scheduling errors, additional scheduling, potential delays in court hearings, and added drive time for social workers.

Yerke said he sat on the RFP committee which chose Lad Lake as the contractor and felt Lad Lake is very qualified. Pease gave history of Lad Lake which was established in 1902 and has a facility in Milwaukee. Lad Lake has successfully partnered with Waukesha County for many years and they also have a good relationship with the State Department of Children and Families. Staff at each of their facilities are currently working on accreditation which is above and beyond State licensing requirements. Pease explained the new building which would be separate from the main campus. One wing would be for males and one wing for females. He invited committee and board members to tour the facility. To answer Vitale's question, Robertson said the resolution to approve this contract will come forward in June. Vitale suggested those interested should meet with Lad Lake officials and tour the facility. To answer Schellinger's question, Robertson advised this would be a five-year contract.

MOTION: Cronin moved, second by Justin to adjourn the board meeting at 3:08 p.m. Motion carried 6-0.

Walz left the meeting at 3:08 p.m.

Tour the Juvenile Center (committee)

Sturdevant led the committee on a tour of the Juvenile Center which included observing Alcohol Treatment Court.

Howard left the meeting at 3:55 p.m.

MOTION: Paulson moved, second by Zaborowski to adjourn at 4:26 p.m. Motion carried 5-0.

Minutes recorded by Mary Pedersen.

Approved on _____